

Action Plan 2022- 23

S.N.	Head	Action Plan for the year
1.	Curricular Planning and Implementation	<ol style="list-style-type: none">1. Academic calendar will be prepared by IQAC and calendar committee for Annual and Semester pattern.2. IQAC will ensure that Departmental Calendars of Activities (Academic and Co-curricular) are prepared and followed by every department.3. IQAC will ensure that Teaching plans are available and meticulously followed in every department,4. Objectives of the curriculum will be achieved by departments and ensured by IQAC.5. Online/ offline Diksharambha Programme will be organised as per academic calendar.
2.	Academic Flexibility	Two new Add-on courses will be started and to be decided through meetings.
3.	Curriculum Enrichment	<ol style="list-style-type: none">1. IQAC will ensure that Study tours, field visits, group discussions and seminars are conducted in various departments.2. At least 1-2 Sensitization programmes/ courses on cross cutting issues like gender, environment, human values and professional ethics will be organized.3. One value added course will be introduced.4. Number of field projects for students will be enhanced. (for UG & PG).5. Workshop on National Education Policy.
4.	Feedback System/ S.S.S	Feedback will be obtained from students, alumni and parents and Stakeholders. Feedback Committee will analyze the feedback and new initiatives will be introduced and the reports will be published on college website. Planning should be given to IQAC.

5.	Catering to student diversity	<p>Initiatives to assess the learning levels of students will be enhanced.</p> <p>Proficiency/ Diagnostic tests to identify slow and advanced learners.</p> <ol style="list-style-type: none"> 1. Bridge courses 2. Remedial classes 3. G.K test
6.	Teaching-Learning Process	<p>IQAC will observe the following teaching-learning methods in departments-</p> <ol style="list-style-type: none"> 1. Classroom teaching. 2. Interactive teaching learning methods, 3. Teaching by using PPT/ various software etc. 4. Experiential learning through field visits and study tours. 5. Collaborative teaching. 6. Video lectures displayed on 7. MOOC / Swayam courses will be introduced to the students (by computer department).
7.	Teacher Quality	<ol style="list-style-type: none"> 1. IQAC will encourage the teachers to participate in Orientation, Refresher courses, Faculty development programme, Workshops, Conferences and Seminars. 2. Faculty will be motivated for pursuing his/her Ph.D. and any other relevant course. 3. Feedback from students will be obtained on teacher's performance and necessary suggestions will be given to the concerned teacher for any improvement.
8.	Evaluation Process and Reforms	<ol style="list-style-type: none"> 1. IQAC will analyze the Dropout rate and systematic steps will be taken to reduce it. Unit test pattern should be implemented. 2. Objective Test / Open book tests will be conducted. 3. Test series will be started in departments.(by CE Committee)
9.	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. IQAC and Result monitoring committee will analyze students' performance during the complete evaluation process and steps will be taken for improvement of student's performance.

		2. Group discussion, Viva test series will be conducted to identify slow and fast learners.
10.	Promotion of Research	<ol style="list-style-type: none"> 1. Student projects will be allotted through Research committee. 2. 02 Conferences / Seminars / Workshops will be organized in campus by Dept. of Computer science , English & History. 3. National / state level Students' seminar will be organized by any one department.
11.	Resource Mobilization for Research	<ol style="list-style-type: none"> 1. Resource mobilization will be done through major and minor research projects and also from PG students' research projects. 2. Collaborative projects(PG)
12.	Research Facilities & Research Centre	<ol style="list-style-type: none"> 1. Research committee and IQAC will encourage Ph.D. supervisors for Registration of Ph. D. students and 2 departments (Physical Education and Political Science) will submit the proposals for research Centre to affiliating University. 2. Separate Cabins for Research Centers will be prepared.
13.	Research Publications and Awards	<ol style="list-style-type: none"> 1. Research publications will be done in Peer reviewed with good Impact factor journals. At least 20 publications will be done. 2. Teacher will apply for various Awards and fellowships.
14.	Extension Activities and Institutional Social Responsibility	<p>Institution- community network will be strengthened through various extension activities and NSS/NCC, SAC and Women Welfare Committee.</p> <p>About 04 outreach programmes will be conducted by SJJS committee.</p>
15.	Collaboration	<ol style="list-style-type: none"> 1. 01 new functional MOU/ collaboration will be established. 2. Student and Faculty Exchange programme will be initiated. 3. Linkages with other institutes for PG/ research students will be established by research committee.
16.	Physical Facilities	<ol style="list-style-type: none"> 1. The college will try to make adequate facilities like, Laboratory equipments, ICT tools, Administrative office, Home Economics lab, more digital classrooms, Table tennis in woman hostel, Gardening in the campus.

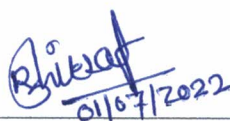
		2. Display of all the event photographs in the form of Gallery will be done.
17.	Library as a Learning Resource	<ol style="list-style-type: none"> 1. The process for Library automation will be enhanced. 2. Number of titles will be increased. 3. RFID will be installed. 4. More research journals will be subscribed.
18.	IT-Infrastructure	<ol style="list-style-type: none"> 1. Number of nodes will be increased. 2. IT facilities will be kept updated. 3. Interactive boards/ LED TV will be installed in remaining classrooms and laboratories (100%) 4. Number of Digital Classrooms will be increased. 5. New Computers will be purchased for M. Sc. Computer Lab and other Research centres with scan/ Print/Fax.
19.	Maintenance of Campus Facilities	<ol style="list-style-type: none"> 1. Renovation of Ladies Common Room will be done (New extra Vending Machines will be purchase) 2. Vermicomposting and garden-waste unit will be started by EVS committee. 3. Trees / Plants/ lawn will be maintained& Beautification of campus will be done. 4. Solar Units for wing B will be installed. 5. Civil / Physical facilities will be maintained as per needs. 6. Sensitive equipment will be calibrated time to time.
20.	Student Mentoring and Support	<ol style="list-style-type: none"> 1. Mentor system will be strictly followed by every teacher. 2. Remedial teaching will be provided in every semester. 3. Projects will be allotted to the advanced learners. 4. Workshops and regular Classes for competitive exams will be arranged by competitive exam committee. 5. Co-curricular and extracurricular activities will be run by each department for students. 6. Atleast two Career counseling activities will be done. 7. Placement activities/ drives will be arranged effectively.

		<p>8. Welfare schemes for students will be enhanced.</p> <p>9. Workshop on Guidance to scholarship holder students by the college faculty.</p> <p>10. Online quiz will be arranged for students to identify slow and advance learners.</p>
21.	Student Progression	<p>1. Student progression to higher education will be enhanced by continuous counseling through mentor system and career counseling cell.</p> <p>2. Results and completion rate will be increased.</p> <p>3. Collection of placed student data. UG, PG & Ph. D.</p>
22.	Student Participation and Activities	<p>Will be ensured through student council, NSS, Sport department, Cultural committee, College magazine, Environment studies committee and through departmental activities.</p>
23.	Strategy Development and Deployment	<p>Strategy development will be done through College Development Committee (CDC), IQAC and decentralization of administration will be done through different sub committees run under IQAC.</p>
24.	Faculty Empowerment Strategies, Training for teaching	<p>Faculty will be encouraged to attend online/offline Orientation courses, Refresher courses, Faculty Development Programmes, Conferences, Workshops, Seminars and Skill oriented training programmes MOOC, SWAYAM.</p>
25.	Internal Quality Assurance System & non-teaching	<p>1. IQAC is a post accreditation quality sustenance activity. Now as per the guidelines of NAAC, we have established an Internal Quality Assurance Cell (IQAC) in our college for quality assurance. As per the norms, we have prepared the cell. We have also included two peer experts from society.</p> <p>2. The IQAC functions throughout the year for quality assurance. There is a regular meeting which held quarterly.</p> <p>3. IQAC will subdivide the perspective plan year wise and it will</p>

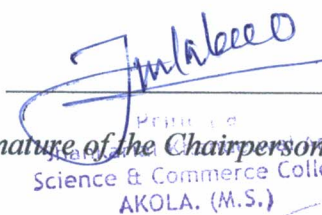
		<p>be the action plan of IQAC for subsequent years. This action plan will be executed by IQAC through different college committees and will be monitored in its monthly meetings.</p> <p>4. MoUs with other colleges regarding student exchange & faculty exchange will be done.</p>
26.	Environment Consciousness	<p>1. Green audit and energy Audit will renew its data for 5 years.</p> <p>2. Efforts will be strengthen to make the Campus Eco friendly.</p>
27.	Innovations and best practices	<p>1. One new innovative practice will be started.</p> <p>2. The report and photographs of Events held in the college will be given regularly to college website, Facebook & you tube page for uploading.</p>
28.	E- Content Development	The teachers will prepare E- contents, notes, video lectures in their respective subjects.
29.	Guest Lecture	Each department will organize at-least 1 guest lecture per semester.
30.	Sports activities	Sports department will organize 2 University level events and 5 college level sports event including Yoga.(If covid pandemic norms permit)
31.	NIRF	College will participate in NIRF
32.	Recommendations from Peer Team NAAC Cycle 3	<p>1. College needs to sign MOUs with industries for internships and campus recruitments.</p> <p>2. Strengthen the career counselling soft skill development programs and coaching training for competitive examinations.</p> <p>3. IQAC needs to be strengthen.</p> <p>4. Expansion of research infrastructure and facilities needs to be strengthened and attempt to be made for Major research</p>

		<p>project.</p> <ol style="list-style-type: none">5. Attempt for purchasing land building to enhance its physical infrastructure like classroom Laboratories playground etc..6. Regular AMC for equipment and instruments is needed.7. Location specific vocational and skill based job oriented UG and PG courses should be introduced.8. Enhance hostel facilities for both girls and boys.
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The above mentioned activities are discussed and finalised in the IQAC's Meeting held on 1st July 2022 and uploaded on college website.


01/07/2022

Signature of the Coordinator, IQAC


Principal
Science & Commerce College,
AKOLA. (M.S.)

Signature of the Chairperson, IQAC
Science & Commerce College,
AKOLA. (M.S.)

Date: 01.07.2022

Place: Shankarlal Khandelwal College Akola